

# GENEALOGY 101


**Presenter: Jim Davis**  
Assisted by Dana Haven

*Original presentation by Reece Jones*

Chatham Community Library



# Welcome to an online genealogy session!

- Please stay on mute. It's hard not to talk over each other since we don't have the usual non-verbal cues that we would in person.
- There is a chat window being monitored by Dana in which you can ask questions, request that points be reviewed again, make a comment and so on. Please use the chat window.
- Look in the upper right part of your screen for the “dialogue bubble” that looks like this: 
- Click on this dialogue bubble to open the chat window. You can chat to everyone or to a single person privately.

# What you will learn (Objectives)

- Understand genealogical standards
- Understand the use of a family group sheet
- Understand the use of a pedigree/ancestor chart
- See how to begin your pedigree chart and your family group sheet
- Become familiar with genealogy software
- See how to find resources online
- See how to conduct a census search
- Understand basic DNA concepts
- Begin your own family research

# What is genealogy?

- A record or table of the descent of a person, family, or group from an ancestor or ancestors; a family tree.
- Direct descent from an ancestor; lineage or pedigree.
- The study or investigation of ancestry and family histories.
- The study of family history and/ or biological bloodlines.
  - Identifying and recording ancestors and their families, and learning their stories.
  - Capturing and recording basic data for each person:
    - Name. Date and place of birth. Names of parents and spouse. Date and place of marriage. Names of children. Date and place of death. Date and place of burial.
  - Capturing and recording other facts and relationships.
    - Military service. Occupations. Travel and immigration.

# Why do genealogy / family history?

- To learn the stories and history of your family and others.
- To gain a sense of what your ancestors experienced.
- To flesh out things left unsaid in your family.
  - Military experiences
  - “Scandalous” relationships
  - Half-siblings
- To learn your DNA origins and relationships.

**Unlock the mysteries in your own story!**



# National Genealogical Society (NGS) Standards

- Record sources for every bit of information.
  - If you can't show where you got the information, you have a hint, lore or mythology.
  - Family stories are lore until they are backed up with documentation, and record the source as such.
- Record data based on evidence.
  - Test every hypothesis against credible evidence, and reject those that the evidence shows are incorrect.
- Seek original records or reproduced images of original records.
  - The closer in time to the event, the more likely the record is correct.
- Use secondary sources as guides.
  - For example, a family tree from someone else is of limited value until you verify the information yourself.

# NGS Standards (continued)

- State facts only when supported by convincing evidence, and identify the evidence when communicating the fact or conclusion to others.
- Use limiting words such as “about” and “probably.” Explain your reasoning.
- Avoid using or distributing misleading, unsupported or inaccurate information.
- State carefully and honestly the results of your own research, and acknowledge all use of other researchers’ work.
- Recognize collaborative nature of genealogical research. Make your work available to others and welcome critical comment.
- Be open to new evidence that might change your conclusions and efforts.
- Use ethical standards throughout your research.

Source: <https://www.ngsgenealogy.org/free-resources/guidelines/>



# Your first steps:

- Capture what you know right now.
- Decide how you will manage your info.
- Record your sources.

Jones, Ebenezer  
Died: In Jamestown, August 25, 1883.  
Born: Berkshire Co., Mass.

Father of: Mrs. L.N. Willard; Mrs. Lyman Aiken;  
Miss Addie H. Jones and Leonard Jones, all of  
Jamestown. Ebenezer Jones, Jr. of Sedgemon, Tenn.  
Mrs. Ralph Fessenden, of Sinclairville, Miss  
Aurora Jones and W.V. Jones of Elmwood, Illinois.  
Mrs. Walter Bates of Dewittville, and also of the  
late Mrs. M.J. Gaddes and Capt. Robert Jones.

Chaut. Dem. 8-29-1883

12/25.  
Cards found in Jamestown Historical Society

Washington Winsor Jones  
Born at Jamestown N.Y.  
March  
April 7 1833 - Jan 24 1900  
Buried Elmwood Ill.

Nancy Ketcheron  
Died - April 29 - 1864

Married Oct 8 - 1856

Parents of William Atkins Jones

Oct 13 - 1857 - July 19 - 1929

Buried in Abingdon

Owen M Jones

Nell - James Bellwood

# Family Group Sheet and Pedigree Chart

- Free forms online:
  - Ancestrylibrary.com → Charts & Forms
    - <https://www.ancestry.com/cs/charts-and-forms>
  - FamilySearch.org → Search → Research WIKI → Forms → Genealogy Research Forms
    - [https://www.familysearch.org/wiki/en/Genealogy\\_Research\\_Forms](https://www.familysearch.org/wiki/en/Genealogy_Research_Forms)
- Forms can be completed on paper or electronically, or let your genealogy software do the work for you!



# Ancestral Chart

No. 1 on this chart is  
the same person as No. \_\_\_\_\_

On Chart No. \_\_\_\_\_

BORN  
PLACE  
MARRIED  
PLACE  
DIED  
PLACE

NAME OF SPOUSE

BORN  
PLACE  
MARRIED  
PLACE  
DIED  
PLACE

BORN  
PLACE  
DIED  
PLACE

BORN  
PLACE  
MARRIED  
PLACE  
DIED  
PLACE

BORN  
PLACE  
DIED  
PLACE

BORN  
PLACE  
MARRIED  
PLACE  
DIED  
PLACE

BORN  
PLACE  
DIED  
PLACE

CONT. ON CHART \_\_\_\_\_

CONT. ON CHART \_\_\_\_\_

CONT. ON CHART \_\_\_\_\_

CONT. ON CHART \_\_\_\_\_

CONT. ON CHART \_\_\_\_\_

CONT. ON CHART \_\_\_\_\_

CONT. ON CHART \_\_\_\_\_

CONT. ON CHART \_\_\_\_\_

# Best Practices for Recording Information

- Record full formal names, recording all persons with their birth surname.
  - Some recommend listing surname first in capital letters.
  - Use additional facts to record alternate names, e.g., married or adoptive names.
- Record dates as day, month, four digit year (ex: 20 Feb 2019).
- Use “Abt.”, “Bef.”, “Aft.” or “Bet.” for estimated dates.
- Record places as town, county, state, country (ex: Pittsboro, Chatham, North Carolina, United States). Use leading commas if town/county not known.
  - Some researchers add County/ Township/ Village/ etc. in addition to place names.
- Record place names as they were known on the date of the event.
  - Example: Annapolis, Maryland, British North America.
  - Changing county boundaries are a particular challenge. Use resources to ensure you record the place as it was on the date!

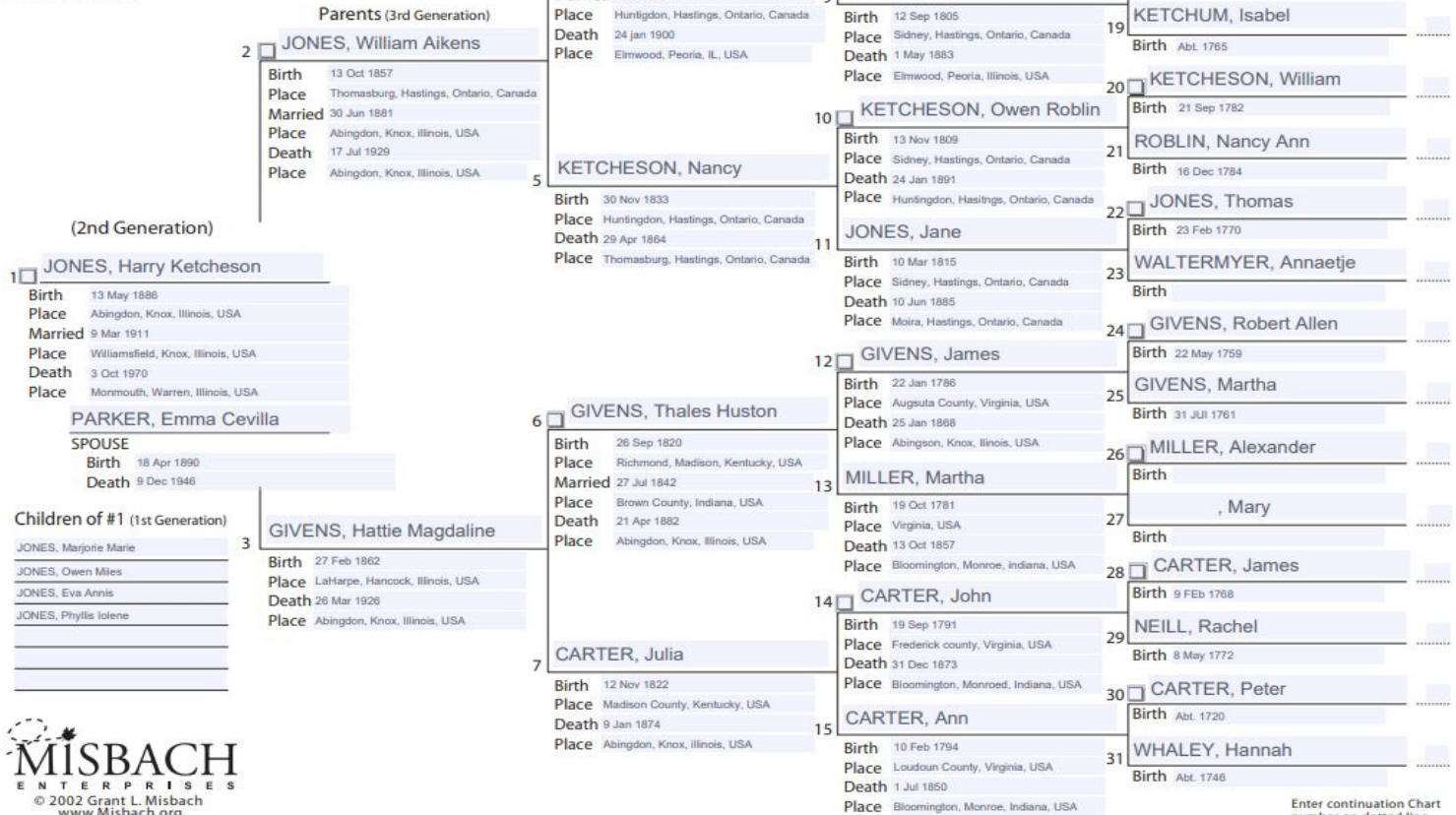


Chart #

# 6 Generation Pedigree Chart

No. 1 on this chart is same as # \_\_\_ on Chart # \_\_\_.

The boxes by the male names may be filled in with a color or mark to indicate when all the work has been completed for that family.



1  JONES, Harry Ketcheson

Birth 13 May 1886  
Place Abingdon, Knox, Illinois, USA  
Married 9 Mar 1911  
Place Williamsfield, Knox, Illinois, USA  
Death 3 Oct 1970  
Place Monmouth, Warren, Illinois, USA

PARKER, Emma Cevilla

SPOUSE

Birth 18 Apr 1890  
Death 9 Dec 1946

Children of #1 (1st Generation)

- JONES, Marjorie Marie
- JONES, Owen Miles
- JONES, Eva Annis
- JONES, Phyllis Iolene

3

GIVENS, Hattie Magdaline

Birth 27 Feb 1862  
Place LaHarpe, Hancock, Illinois, USA  
Death 26 Mar 1926  
Place Abingdon, Knox, Illinois, USA

Place Thomasburg, Hastings, Ontario, Canada

6  GIVENS, Thales Huston

Birth 26 Sep 1820  
Place Richmond, Madison, Kentucky, USA  
Married 27 Jul 1842  
Place Brown County, Indiana, USA  
Death 21 Apr 1882  
Place Abingdon, Knox, Illinois, USA

CARTER, Julia

# Genealogy software: two ways to record your tree

## 1. On your computing device

- Advantages:
  - Privacy, data control, many features.
  - May connect to online resources.
- Disadvantages:
  - May be difficult to collaborate.
  - Features in one program may not work in another.

## 2. On internet websites

- Advantages: Collaboration, research, data preservation.
- Disadvantages: cost, data ownership, data control.




# Genealogy Software

- Examples of programs for your personal computer:
  - Family Tree Maker
  - Legacy Family Tree
  - RootsMagic
  - Reunion (for MAC)
  - Family Tree Builder
  - Family Historian
- See: [www.smarterhobby.com/genealogy/best-genealogy-software/](http://www.smarterhobby.com/genealogy/best-genealogy-software/)

Legacy Home Family **Pedigree** Descendant Chronology Index



Spouses: 2  
Parents: 1



**Oliver Bond Bush-1363**  
 b: 9 August 1871 in Miller, Georgia, United States  
 m: 18 December 1892 in Miller, Georgia, United States (age 21)  
 d: 13 November 1923 in Barrow Ave. Age: 52. Probably tuberculosis, Pelham, Mitchell, Georgia, United States (age 52)

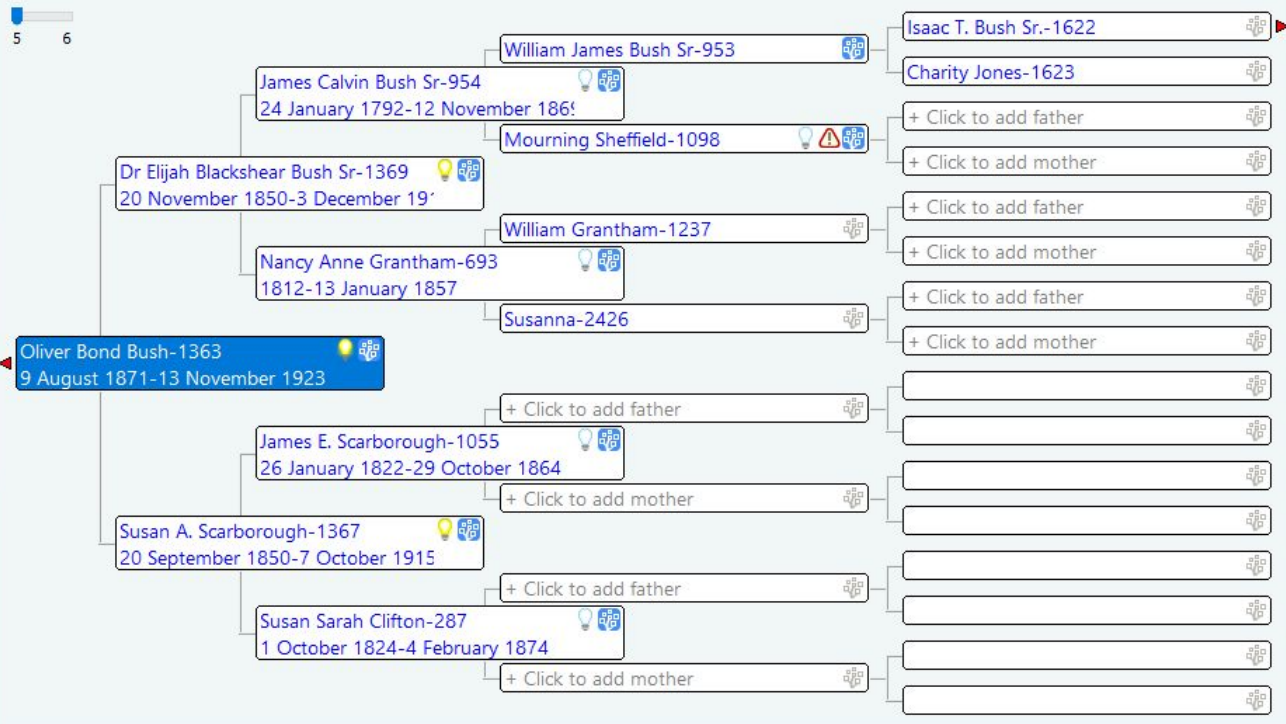
Icons for user, family, search, and other functions.

Pedigree Family Descendants People WebSearch Timeline

**Index**

Options

Name	Born
Bush, Oliver B "Pal" Jr-1...	
<a href="#">+ Bush, Oliver B-1363</a>	1872
Bush, Oliver Bond-1363	1872
Bush, Oliver Bryan-1202	1897
<a href="#">+ Bush, Peggy Ann-506</a>	1932
Bush, Pete-708	
Bush, Peter-2855	1957
<a href="#">+ Bush, Phidelia-705</a>	1860
<a href="#">+ Bush, R A-1830</a>	1897
<a href="#">+ Bush, Ray-1566</a>	1903
Bush, Rebecca-696	1824
Bush, Rebecca-1539	1847
Bush, Rebecca-1074	1858
<a href="#">+ Bush, Robert A-1830</a>	1897
Bush, Robert Ashley-18...	1897
Bush, Robert Durell-16...	1873
Bush, Robert Evergreen...	1846
Bush, Robert McNair Sr...	1900



Great grandfather

**Parents**

Washington Winsor JONES {JT8.0} (1833-1900)+

Nancy KETCHESON {JT9.0} (1833-1864)+

**Parents**

Thales Huston GIVENS {JT10.0} (1820-1882)+

Julia CARTER {JT11.0} (1822-1874)+

**Husband**


**William Akens JONES {JT4.0}**



AKA1 Will Jones  
 Born 13 Oct 1857, Thomasburg, Hastings, Ontario, Canada  
 Died 17 Jul 1929, Abingdon, Knox, Illinois, United States  
 Buried 19 Jul 1929, Abingdon, Knox, Illinois, United States  
 User ID JT4.0

**Wife**

**Hattie Magdalene GIVENS {JT5.0}**



AKA1 Middle name: Magaline, Magdelin, or Magdale  
 Born 27 Feb 1862, La Harpe, Hancock, Illinois, United States  
 Died 26 Mar 1926, Abingdon, Knox, Illinois, United States  
 Buried 28 Mar 1926, Abingdon, Knox, Illinois, United States  
 User ID JT5.0

**Marriage** 30 Jun 1881 - Abingdon, Knox, Illinois, United States

**Children**

1	Clara May JONES {JT2.1} (1882-1958)+	7	William Asa JONES {JT2.7} (1894-1895)!
2	Edgar Givens JONES {JT2.2} (1884-1938)+	8	Frank Huston JONES {JT2.8} (1896-1960)§
3	Harry Ketcheson JONES {JT2.3} (1886-1970)+	9	Vera Annis JONES {JT2.9} (1898-1977)+
4	Bertha Mabel JONES {JT2.4} (1888-1966)+	10	William Willis JONES {JT2.10} (1900-1949)+
5	Thales Winsor JONES {JT2.0} (1890-1986)+	11	Ruth JONES {JT2.11} (1901-1988)+
6	Fred Carter JONES {JT2.6} (1892-1977)+	12	Dora Reece JONES {JT2.12} (1903-1975)+



Spouses: 2  
Parents: 1



**Oliver Bond Bush-1363**

b: 9 August 1871 in Miller, Georgia, United States  
m: 18 December 1892 in Miller, Georgia, United States (age 21)  
d: 13 November 1923 in Barrow Ave. Age: 52. Probably tuberculosis. Pelham, Mitchell, Georgia, United States (age 52)



Pedigree Family Descendants People WebSearch Timeline

**Index**

Options

Name	Born
Bush, Oliver B "Pal" Jr-1...	
+ Bush, Oliver B-1363	1872
Bush, Oliver Bond-1363	1872
Bush, Oliver Bryan-1202	1897
+ Bush, Peggy Ann-506	1932
Bush, Pete-708	
Bush, Peter-2855	1957
+ Bush, Phidelia-705	1860
+ Bush, R A-1830	1897
+ Bush, Ray-1566	1903
Bush, Rebecca-696	1824
Bush, Rebecca-1539	1847
Bush, Rebecca-1074	1858
+ Bush, Robert A-1830	1897
Bush, Robert Ashley-18...	1897
Bush, Robert Durell-16...	1873
Bush, Robert Evergreen...	1846
Bush, Robert McNair Sr...	1900

Husband:

**Oliver Bond Bush-1363**  
b: 9 August 1871, Miller, Georgia, United States  
m: 18 December 1892, Miller, Georgia, United States  
d: 13 November 1923, Pelham, Mitchell, Georgia, United States

Wife:

**Mattie Lillian McNair-1207**  
b: 1 November 1872, Georgia, United States  
d: 17 March 1911, Miller, Georgia, United States

Husband's Parents:

**Dr Elijah Blackshear Bush Sr-1369**  
**Susan A. Scarborough-1367**

Wife's Parents:

**John Fowler McNair-400**  
**Sarah Angeline Hearne-1231**

Children	Sex	Born	Birth Place	Died	Death Place
1 James Abner Bush Sr.-1204	M	14 October 1893	Georgia, United States	19 October 1966	Jacksonville, O
2 Eunice Monterey Bush-1205	F	23 February 1896		17 May 1898	(bu) Colquitt, M
3 Oliver Bryan Bush-1202	M	27 December 1897	Pelham, Mitchell, Georgia, United States	24 April 1959	
4 Mabel Lillian Bush-1203	F	20 August 1899	Georgia, United States	16 April 1972	Bainbridge, De
5 Nancy Emma Bush-1214	F	18 March 1901		5 June 1901	(bu) Colquitt, M
6 Robert McNair Bush Sr.-1215	M	30 June 1902	Cairo, Grady, Georgia, United States	9 November 1950	Glenn, Glenn, G
7 Frederick Elijah Bush LT, USN (ret.)-376	M	5 August 1904	Pelham, Mitchell, Georgia, United States	17 April 1977	Bethesda, Mor
8 Margaret Marian Bush-377	F	25 January 1906	Pelham, Mitchell, Georgia, United States	16 July 1906	Pelham, Mitche
9 Julia Rachel Bush-374	F	26 April 1907		28 March 1998	Brevard, Florid
+ Click to add a child					

# Genealogy web sites

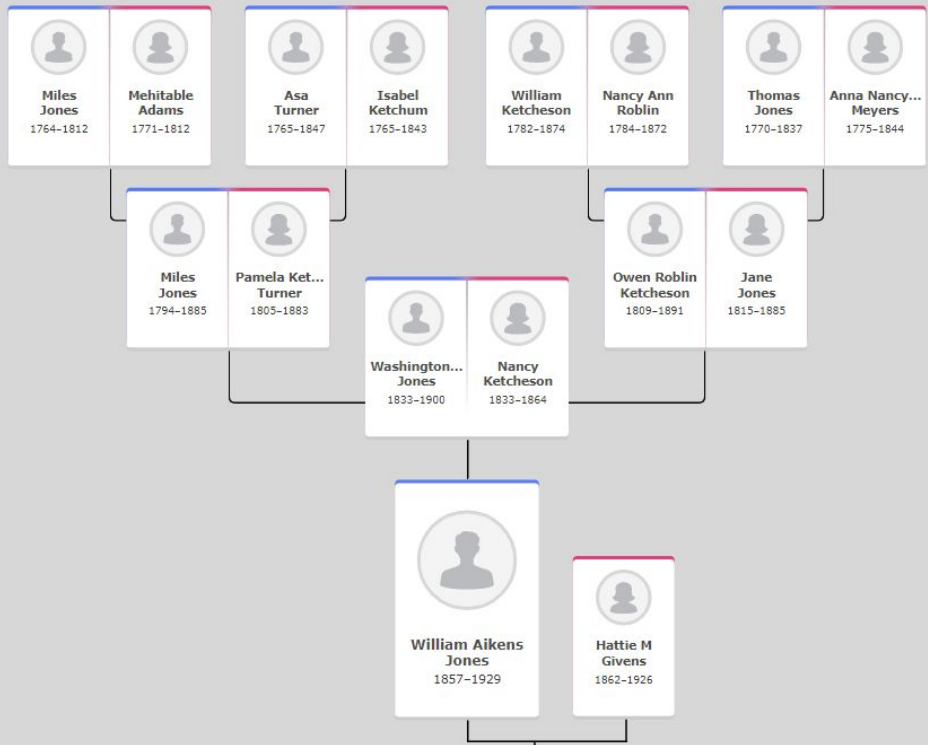
- Examples of genealogy websites where you can record your tree and do research.
  - FamilySearch\* <https://www.familysearch.org/>
  - Ancestry <https://www.ancestry.com/>
  - MyHeritage <https://www.myheritage.com>
  - FindMyPast <https://www.findmypast.com>
  - WikiTree\* <https://www.wikitree.com/>

FamilySearch and WikiTree use free “unified” trees (one Tree to rule them all!)



+ Portrait -

Options













### Spouses and Children

Hide All + Add Spouse

 **William Aikens Jones**  
1857-1929 • MW4T-RQC  
Marriage: 30 JUN 1881  
Abingdon, Illinois


 **Hattie M Givens**  
1862-1926 • K8R2-Q4S

#### Children (12)

-  **Clara May Jones**  
1882-1958 • 9CN8-DNF
-  **Edgar Givens Jones**  
1884-1938 • 9CN8-DNG
-  **Harry Ketcheson Jones**  
1886-1970 • 9CN8-DN1
-  **Bertha Mabel Jones**  
1888-1966 • KJCV-NCQ
-  **William Willis Jones**  
1890-1949 • 9CN8-CZJ
-  **Thales Winsor Jones**  
1890-1986 • L8SD-V8K
-  **Fred Carter Jones**  
1892-1977 • LDX7-DYZ
-  **William Asa Jones**  
1894-1895 • 9CN8-DJ6
-  **Frank Huston Jones**  
1896-1960 • 9CN8-DJN
-  **Vera Annis Jones**  
1898-1977 • 9CN8-DJ1






### Parents and Siblings

Hide All + Add Parent

 **Washington Winsor Jones**  
1833-1900 • KNH5-FQD  
Marriage: 8 October 1856  
Huntingdon, Hastings, Ontario, Canada

 **Nancy Ketcheson**  
1833-1864 • KLV3-SYQ

#### Children (5)

-  **William Aikens Jones**  
1857-1929 • MW4T-RQC
-  **Owen Miles Jones**  
1858-1914 • MW4T-RQX
-  **Ella Maria Jones**  
1861-1915 • MW4T-RQL
-  **Gilbert Winsor Jones**  
1862-1862 • 9CN8-CZ3
-  **Darius Jones**  
1864-1865 • 9CN8-CZH

+ Add Sibling

findmypast  
MyHeritage

Print

- Pedigree
- Portrait Pedigree
- Fan Chart
- Family
- Family with Sources

Latest Changes

- Alternate Name Removed  
7 November 2017  
by Reece Jones
- Source Attached  
21 September 2017  
by Reece Jones
- Couple Event Changed  
21 September 2017  
by Reece Jones

Show all

Tools

- Possible Duplicates
- Report Abuse





# Oliver Bond Bush

**BIRTH** 9 AUGUST 1871 • Georgia, United States

**DEATH** 13 NOVEMBER 1923 • Barrow Ave. Age: 52. Probably tuberculosis, Pelham, Mitchell, Georgia, United States

great-grandfather

View in Tree View Notes View Comments Merge with Duplicate Save to Tree Print Member Connect

LifeStory Facts Gallery Hints 1

## Facts

Show Add

Name and gender

- 1871 (AGE)

**Birth**

9 August 1871 • Georgia, United States 12 Sources
- 1871

**Birth** *(Alternate)*

9 August 1871 • Miller, Georgia, United States 7 Sources
- 1873

**Birth** *(Alternate)*

1 about 1873 • Georgia, United States 1 Source
- 1875

**Birth of Sister Virginia Demaris Bush** (1875–1902)

3 29 January 1875 • Georgia, United States
- 1875

**Death of Brother James Scarborough Bush** (1868–1875)

3 14 April 1875
- 1876

**Death of Brother James Scarborough Bush** (1868–1875)

4 14 April 1876
- 1876

**Birth of Brother Unnamed Bush** (1876–1876)

5 6 September 1876
- 1876

**Death of Brother Unnamed Bush** (1876–1876)

5 8 September 1876

## Sources

Add

Ancestry Sources

- 1880 United States Federal Census
- 1900 United States Federal Census
- 1910 United States Federal Census
- 1920 United States Federal Census
- Directory of Deceased American Physicians, 1804-1929
- Georgia, Death Index, 1919-1998
- Georgia, Deaths Index, 1914-1940

## Family

Add

Parents

- Dr Elijah Blackshear Bush Sr**

1850-1914
- Susan A. Scarborough**

1850-1915

Siblings

Spouse & Children

- Mattie Lillian McNair**

1872-1911
- James Abner Bush Sr.**

1893-1966
- Eunice Monterey Bush**

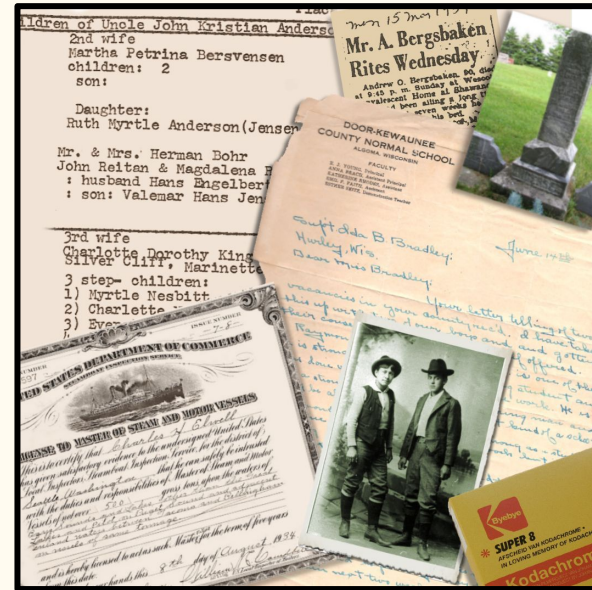
1896-1898
- Oliver Bryan Bush**

1897-1959
- Mabel Lillian Bush**

1899-1972
- Nancy Emma Bush**

# What are some sources of family information?

- Personal knowledge. Record the memories of your oldest family members!
- Family records, especially bibles.
- Vital records kept by governments.
- Census records, both state and national.
- Cemetery records.
- Church records.
- Newspaper notices, esp. obituaries.
- Military records.
- Land records.
- Probate records.
- Immigration and passenger records.
- Naturalization records.



# Searching Online for Records

- Free sites:
  - Ancestry (Ancestry Library Edition via Chatham County Public Libraries)
  - FamilySearch (strongly recommended for research)
  - Heritage Quest (library resource)
  - USGenWeb
- Subscription sites:
  - Ancestry
  - My Heritage
  - Find My Past
  - NEHGS
  - ... and many others.

# Search Strategies

- Identify, record and source what you know.
- Search family “archives.”
- Choose a type of record to search.
- Obtain records.
- Use the information you found.
- Record your citations.

# Search 1940 Census Records (demo)

- Search [ancestrylibrary.com](https://ancestrylibrary.com) for an ancestor who was alive in 1940
- Find 1940 Census on Ancestry.
- Enter name and any other information you have.
- Keep initial search general and then modify to be more specific.
- Look at image of original and record data in your pedigree chart.
- Record source of data.

# Genetic Genealogy - DNA Basics

- Deoxyribonucleic acid (definition): a self-replicating material present in nearly all living organisms as the main constituent of chromosomes. It is the carrier of genetic information.
- Why use DNA testing for genealogy?
  - To learn more about one's ancestry
  - To confirm one's tree reflects ancestry
  - To confirm relationship between two people
  - To validate a theory of where people came from
  - To break down a brick wall in research
  - To find biological relatives of an adopted person
  - To learn where traits came from

Source: Wheaton Surname Resources - Beginners Guide to Genetic Genealogy

<https://sites.google.com/site/wheatonsurname/beginners-guide-to-genetic-genealogy>

# DNA Basics

- Types of DNA
  - Y-chromosome (Y-DNA) - Male ancestors only. Not passed to daughters.
  - Mitochondrial (mtDNA) – carried by Female ancestors only, but passed to sons.
  - Autosomal - both male and female ancestors

- Testing Companies

- AncestryDNA
- 23andme
- Family Tree DNA
- Living DNA
- MyHeritageDNA
- GEDmatch



# DNA basics

- DNA tests can have surprise results.
  - You might find you have a half-sibling that you never knew about. An affair, perhaps?
  - You might find you or someone in your family was adopted.
  - You might find ethnic origins that nobody ever knew. Your great-grandma might not have had a clue as to her origin!
- DNA testing requires ethical considerations.
  - Before you handle someone else's DNA results, start reading about ethics at <https://bcgcertification.org/skillbuilding-the-ethics-of-dna-testing/>.
  - At the very least, get permission to post DNA results or share on various web sites.
  - Consider who will be the custodian of DNA results for someone who passes on.



# What do you do when meeting the inevitable brick wall?

- Investigate the FAN club (Friends, Associates and Neighbors).
- Build a complex timeline of potential ancestors.
- Get a wider net of DNA test results to draw on.
- Take more-specialized DNA tests (Y-DNA and mtDNA) and join projects that specialize in your area.
- Search additional record sets that you haven't already investigated.



# Questions?

- Feel free to contact Jim at [genealogy@creeksidefarm.org](mailto:genealogy@creeksidefarm.org) with any family history question.

# Library Resources

- Chatham Community Library - Local History & Genealogy Collections  
[www.chathamnc.org/government/departments-programs/library/local-history-genealogy-collections](http://www.chathamnc.org/government/departments-programs/library/local-history-genealogy-collections)
- Databases (available from home):
  - Ancestry Library Edition (*available from home during library closure only*)
  - HeritageQuest
  - African American Heritage

# Library Resources (cont.)

- Individual Assistance (virtual appointments while the library is closed)
  - Volunteer genealogist is available most Thursdays from 9:00 am to 3:00 pm by appointment
  - [Schedule an appointment online](#)
- Reference staff can also help search library resources
  - Call 919-545-8086
  - Email [reference@chathamlibraries.org](mailto:reference@chathamlibraries.org)
  - Chat with a staff member on the library's website (look for the orange Ask a Librarian tab).